

**Reference Request Form for Sixth Form Applicants (External students only)**

To be completed by either your Form Tutor or Head of Year at your present school.

**Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Current School: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Examinations to be taken:**

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| --- | --- |
| **Subject and qualification** | **Predicted grade** |
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*Please tick as appropriate*

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* **Attendance record:** Excellent Good Satisfactory Cause for concern

Attendance percentage in Y11: \_\_\_\_\_\_ %

Additional comments: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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* **Punctuality:** Excellent Good Satisfactory Cause for concern

Additional comments: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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* **Attitude to work:** Excellent Good Satisfactory Cause for concern
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Additional comments: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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* **Relationship with staff:** Excellent Good Satisfactory Cause for concern

Additional comments: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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* **Relationship with peers:** Excellent Good Satisfactory Cause for concern

Additional comments: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Additional Needs** (Please provide detail in the comments box overleaf)**:**

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 SEN EAL G&T Exam concessions Other

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 Exclusions (please state reason and length of time)

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**Are there any safeguarding issues that we should be aware of?** Yes No

If yes, please provide the name and contact details of the safeguarding lead below:

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**PLEASE TURN OVER**

**Suitability for chosen courses:**

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| --- | --- |
| **Chosen course** | **Suitability** |
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**Comments about ability to cope with Sixth Form study:**

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**Name of referee: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Telephone number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Please return this Reference Request Form to:**

**Chestnut Grove Sixth Form, 45 Chestnut Grove, Balham, London, SW12 8JZ**

**Email: sixthform@chestnutgrove.org.uk Sixth Form Office: 020 8772 2558**